



“MUGELLO CIRCUIT spa” Mugello International Circuit

Via Senni 15, Scarperia e San Piero - Florence

PROTOCOL for THE REGULATION of SAFETY MEASURES, TO curb and contain the spread of the COVID-19 VIRUS

intended for CUSTOMERS and USERS

in accordance with the regulations in force,
and in particular the Protocol on working environments of 6.4.21

update 28 June 2021

Progressive update stages of the Protocol:

Revision	Date	Description changes/updates
Rev. 00	May 2020	Initial draft of 26.5.20
Rev. 01	June 2020	Updates relating to new regulatory standards and opening to sports competitions, as well as new measures for sports and recreational-motor activities.
Rev. 02	July 2020	Update to chapter 3, point C (table of staff) and Privacy Policy
Rev. 03	July 2020	Update to regulatory references, in view of the new regulations issued
Rev. 04	August 2020	
Rev. 05	September 2020	
Rev. 06-07	October 2020	
Rev. 08	November 2020	
Rev. 09	February 2021	
Rev. 10-11-12-13-14	March-April 2021	
Rev. 15 - 16	June 2021	

SUMMARY

1. INTRODUCTION

- 1.2 Recipients and validity of the Protocol
- 1.3 Updating and implementation of the Protocol

2. GENERAL PREVENTION and PROTECTION MEASURES

3. SPECIFIC MEASURES for SPORTS ACTIVITIES

- 3.1 Mobility of people
- 3.2 Safety measures to prevent contagion:
 - A. INFORMATION
 - B. MODE of PARTICIPATION in SPORTS and RECREATIONAL-MOTOR ACTIVITIES
 - C. MODE of ACCESS TO THE CIRCUIT
 - D. ACCESSIBILITY OF AREAS
 - E. BRIEFING
 - F. SECRETARIAT/MANAGEMENT OFFICES and ACCESSORY SERVICES
 - G. PADDOCK and PIT ACTIVITIES
 - H. TRACK and PIT-LANE ACTIVITIES
 - I. MEDICAL SERVICE and VEHICLE RECOVERY (TRACK MARSHALS)
 - J. MANAGEMENT OF COMMON SPACES
 - K. RESTAURANT-BAR
 - L. SAFETY DISTANCE
 - M. PERSONAL PROTECTIVE EQUIPMENT
 - N. HYGIENE-SANITARY PRECAUTIONS
 - O. CLEANING and SANITISING
 - P. WASTE DISPOSAL
 - Q. SYMPTOMATIC CASE MANAGEMENT
 - R. SUPERVISION and CONTROL

4. PENALTIES

5. APPENDIXES

- A. List of hygiene-sanitary measures
- B. Posters and emergency numbers
- C. Privacy Policy
- D. Paddock Layout

1. INTRODUCTION

In light of the legal provisions regarding the Coronavirus emergency (henceforth referred to as COVID-19), the activity of the Mugello International Circuit Mugello was suspended from 13.3.20 in compliance with the Prime Ministerial Decrees of 9.3.20 and 11.3.20, and resumed from 19.5.20, under Italian Legislative Decree 33/2020 (Art. 1, point 14) and the Prime Ministerial Decree of 17.5.20 (Art. 2), then replaced by the Prime Ministerial Decree of 11.6.20, which allowed the reopening of all economic activities in the country, in compliance with the protocols in force, in relation to their area of relevance.

In particular, from 25.5.20, the activity relating to individual training resumed as indicated in Art. 1 point e of the Prime Ministerial Decree of 17.5.20, and also motor activity in general, carried out in sports centres (point f of the same Prime Ministerial Decree), always in compliance with the rules of social distancing and without gatherings.

The Prime Ministerial Decree of 11.6.20 (Art. 1 point e) at the time allowed from 12.6.20, sporting events and competitions behind closed doors, i.e. without the presence of the public, and in compliance with the protocols issued by the respective National Sports Federations, which contain detailed rules for the protection of the health and safety of the participants in the sports activity, their staff, the managers of the facilities and the people who frequent them.

These provisions were confirmed by the Prime Ministerial Decree of 14.7.20, until the Prime Ministerial Decree of 7.8.20 was issued, which together with the subsequent Prime Ministerial Decrees of 7.9.20 and 13.10.20, allowed the public to participate in sporting events (1000 outdoor and 200 indoor spectators), in compliance with all prevention and protection measures (prior booking for the event, keeping a 1 metre distance, measuring temperatures, mask use); it is possible to ask for an exception to the limits imposed on the Region for particular sporting events (Art. 1, paragraph 6 letter of the Prime Ministerial Decree of 7.8.20).

Also the Prime Ministerial Decree of 18.10.20, in Art. 1 paragraph 1 letter d, only allows the public to be present in the same numbers for national interest events and competitions.

The recent **Italian Legislative Decree no. 52 of 22.4.21** at Art. 5 (performances open to the public and sporting events) modifies the Prime Ministerial Decree of 2.3.21, which did not provide for the presence of the public, and the subsequent **Italian Legislative Decree no. 65 of 18.5.21** amplifies its application, allowing as from 1.6.21, in the yellow zone, the holding of all outdoor sporting events in the presence of public, and from 1.7.21 also indoor ones (Italian Legislative Decree 65/2021).

The measures to be complied with are:

- pre-assigned seating, with respect to the spacing of at least 1 metre (for non-cohabiting persons);
- permitted capacity not exceeding 25% of the maximum authorised capacity;
- maximum number of spectators: 1000 outdoors and 500 indoors.

This Customer Protocol is intended as an operational guideline, which provides a series of rules and related technical-organisational and preventive measures for the safe conduct of sports activities at the Circuit. It thereby implements current requirements and regulatory obligations for the containment of the spread of the virus, and in particular, does so in line with the indications of the Guidelines of 4.5.20 of the Prime Minister's Office - Office for Sports.

The regulations with which the Protocol complies are:

- **Italian Legislative Decree no. 19 of 25/03/20** (converted with amendments by Law 35 of 22/05/20) and **Italian Legislative Decree no. 33 of 16/05/20** (converted with amendments by Law No. 74 of 14/07/20)
- **Prime Ministerial Decree of 02/03/21** "Further implementing provisions containing urgent measures to deal with the COVID-19 emergency"
- **Italian Legislative Decree no 52 of 22/04/21** (Art.1 c.1) extends to 31/07/21 the application of the measures set out in the Prime Ministerial Decree of 02/03/21;
- **Italian Legislative Decree no. 65 of 18.5.21 and Italian Legislative Decree no. 73 of 25.5.21;**
- **Shared regulatory protocol in the workplace of 06/04/21** (henceforth also referred to as *Workplace Protocol*), which is the update of the Workplace Protocol of 24/04/20 (Annex 12 to the Prime Ministerial Decree of 02/03/21), in implementation of Article 1 paragraph 1 of the Prime Ministerial Decree of 11/03/20;
- **"Guidelines for the reopening of economic, productive and recreational activities, of the Conference of Regions"**, updated 20.5.21;
- **Ordinance of the Ministry of Health of 22.6.21** (Official Gazette no. 148 of 23.6.21) - Further urgent measures regarding the containment and management of the COVID-19 epidemiological emergency in the "white zone".

1.1 VALIDITY of the PROTOCOL and RECIPIENTS

The Customer Protocol is applied in this phase of epidemiological emergency and general recovery of the country's economic activities, including those related to sports activities.

The Protocol is intended for Customers, i.e. the organiser or participant business, and Users of the circuit, i.e. the users of the services offered by the Circuit (drivers/riders, technicians, accompanying persons).

Please note that all race activities are regulated according to the Guidelines of their relative Federations, so they are not subject to this Protocol.

The specific definitions of Customer and User can be found in the General Regulations of the Circuit, attached to the contract with the customer.

This Customer Protocol is sent to the recipients at the same time as the contract; it will be the Customer's responsibility to send this document to the Users..

Therefore **ALL CUSTOMERS and USERS MUST SCRUPULOUSLY FOLLOW the PREVENTION and PROTECTION MEASURES SPECIFIED in THIS PROTOCOL**, both the general ones that are universally valid and the ones specific to the sport and recreational-motor activity.

Please note that there is a Company Protocol on safety measures for the containment of the COVID-19 contagion, intended for company personnel and external suppliers.

1.2 UPDATING and IMPLEMENTATION of the PROTOCOL

This document has been prepared by Mugello Circuit SpA and is periodically updated in line with regulatory changes.

Please note that, as indicated in Italian Legislative Decree 33/2020, failure to implement and comply with the safety measures of the regional and national protocols, not ensuring adequate levels of protection, will lead to the suspension of the activity until safe conditions are restored.

2. GENERAL PREVENTION and PROTECTION MEASURES

For general preventive measures, see the list of health and hygiene measures in **Annex 19 of the Prime Ministerial Decree of 2.3.21** (see *Appendix A* to this AP).

Please note in particular that you can reduce the risk of infection protecting yourself and others by following a few simple but useful precautions:

- Wash your hands frequently with soap and water or hydroalcoholic solutions.
- Do not touch your eyes, nose and mouth with unwashed hands, and avoid close contact.
- Keep a distance of at least one metre from anyone else and at all times.
- Avoid sharing bottles or glasses with other people.
- Cover your nose and mouth if you sneeze or cough.
- If you sneeze or cough, use disposable tissues avoiding contact with secretions.
- Clean surfaces and objects/equipment with chlorine or alcohol-based disinfectants.

3. SPECIFIC MEASURES for SPORTS ACTIVITIES

3.1 PEOPLE'S MOBILITY

Pursuant to Article 1 (2) and (3) of Italian Legislative Decree no. 52 of 22.4.21, travel between regions in white and yellow zones will be permitted from 26.4.21.

Italian Legislative Decree no. 65 of 18.5.21, at Art. 1, gives the specifications regarding the limitations of hours of travel, with time bands.

Specifically, Art. 14 of Italian Legislative Decree no. 65 of 18.5.21 indicates the validity of the COVID-19 green certification issued pursuant to Art. 9 c. 3 of Italian Legislative Decree no. 52/2021 (nine months after completion of the cycle of vaccination).

The above-mentioned green certifications are of three types, i.e. they concern the complete cycle of vaccination against SARS-CoV-2 (Art.9 c.2 lett. a) valid for six months, the recovery from COVID-19 with contextual end of isolation (Art.9 c.2 lett. b) valid for six months, or the performance of rapid antigenic or molecular tests with negative result (Art.9 c.2 lett. c), which is valid for 48 hours from the test.

For travel to and from abroad, please refer to the provisions set out in Chapter VI of the Prime Ministerial Decree of 2.3.21, concerning travel restrictions (Art. 49), declaration obligations for entry into Italy (Art. 50), health monitoring and self-quarantine, with the related molecular testing obligations (Art. 51).

3.2 SAFETY MEASURES to PREVENT CONTAGION

A. INFORMATION

- Information is the first and fundamental preventive measure for containing the spread of the SARS-CoV2/COVID-19 virus, and in this regard, Mugello Circuit implements the following provisions:
 - ✓ to inform Customers in advance of this Protocol, sending it by email or other means, electronically or on paper;
 - ✓ to inform all Customers and/or Users, as well as anyone accessing the Circuit, who is not a Mugello Circuit employee or supplier, as they have already been informed with a special document, about the provisions that apply inside the circuit, and which must be applied and respected; This information is provided using appropriate posters and/or

leaflets at the entrance (gatehouse/helmet) and in other spaces with greater visibility for external personnel.

- For details of the information, please refer to Appendix "B" to this document.
- The Customer is required, under its responsibility, to inform and transmit this Protocol and its regulatory protocol if it has one, to all Users, i.e. the participants and their staff/accompanying persons, as well as to anyone working on its behalf, in order to protect its staff and its customers from the risk of COVID-19, implementing appropriate checks on compliance with the protocols.

B. MODE OF PARTICIPATION IN RECREATIONAL-SPORTS, and COMMERCIAL ACTIVITIES

- The customer-management procedures are the same as those used in standard situations and indicated in the specific procedure (P-18). The final steps are as follows: the Circuit's commercial office receives the signed contract for the requested activity from the Customer, authorised in line with the regulations in force on the containment of contagion and management of the COVID-19 emergency.
- The forms relating to the assumption of responsibility (for use on the apron, track and/or road), signed in the original by the Customer and/or User, must be handed over to the Circuit's sports office upon arriving to perform the activity.
- Mugello Circuit communicates to the Customer the pit and/or parking spaces of the Paddock that can be booked and available for the requested activity.

C. MODE of ACCESS to the CIRCUIT

- The security staff authorise access to the circuit following the specified procedure, which takes place near the gatehouse (helmet):
 - ✓ identification of the person who wants to access the Circuit (driver/rider, staff or other personnel working on behalf of the Customer), by checking a special list of participants; this check is carried out by an employee of the Customer;
 - ✓ body temperature check, using an infrared device, and complying with the rules governing the processing of personal data *; at the time of the check, the Customers/Users and the security staff, who carry out the check, must wear respiratory tract protection devices. Specifically:
 - if the temperature is higher than 37,5 °C, access to the circuit is not allowed. Instead, the person has to stop in the special isolation area (near the entrance), before undergoing a second temperature check after a few minutes; if the reading is confirmed, the person cannot access the circuit and must follow the procedure provided for by the regulations in force, contacting their doctor or the health authorities directly and follow their instructions, and must inform their contact person;
 - if the temperature is 37,5 °C, a new measurement shall be carried out;
 - if the temperature is conforming (not above 37.5 °C), the person is accompanied to the relevant area or alternatively can go there autonomously, respecting the safety distances and all other measures indicated in the Protocol.

*Real-time measurement of body temperature constitutes the processing of personal data and so the Privacy Policy pursuant to the current Privacy regulations is given to the parties concerned before they access the Circuit. Please also note that the measurement procedure does not require the registration of data by Mugello Circuit.

- The list of staff, including team and service, must not exceed the numbers given in the following table:

CAR	MOTORCYCLE
10 TEAM members for each vehicle (including driver/rider)	5 TEAM members for each motorcycle (including rider)
4 SERVICE members (tyre specialist, etc.)	4 SERVICE members (tyre specialist, etc.)

D. **ACCESSIBILITY OF AREAS**

The table below shows the various areas of the Circuit, to which Customers and Users do or do not have access:

	Area/Services	Drivers/riders	Staff	Accompanying persons
A	Offices, sports secretariat and Race Direction	YES	YES	NO
B	Briefing room and press room	YES	YES	YES
C	Track and Medical Centre	YES	NO	NO
D	Paddock and Pit lane	YES	YES	YES
E	Restaurant-bar and toilet facilities	YES	YES	YES

E. **BRIEFING**

- The Customer can plan the briefings with the participants at a distance, possibly online, before arriving at the circuit to limit as much as possible contacts between people, and avoiding gatherings.
- Alternatively, the briefings can be held in the Circuit's briefing room, respecting all safety measures, and in particular social distancing of at least one metre and the mandatory use of masks, as well as adequate cleaning and ventilation of the premises.

F. **SECRETARIAT/MANAGEMENT OFFICES and ACCESSORY SERVICES**

- Inside the building, the use of a mask is mandatory in all areas, along with respect for social distancing; There are dispensers with disinfectant gel for cleaning and sanitising hands near the entrances and common areas (toilet facilities, meeting room, etc.).
- In case of situations/spaces considered critical, such as offices with presence of more than one person, separation barriers should be used to avoid direct contact between people.

G. **PADDOCK and PIT ACTIVITIES**

- The parking stalls (or parking spaces), i.e. those areas of the Paddock that are assigned to the driver/rider and their staff for the positioning of the vehicles and to stay during the track activity, are numbered and distributed to ensure a distance of at least five metres between them (see attached plan, Appendix "C").
- Do not interfere in the stalls of other drivers/riders.
- The maximum number of people allowed in the pits depends on the surface area available (144 square metres per pit), net of the surface area occupied by the vehicles, to avoid any crowding; this number must respect the parameter of 5 sqm per person.

- Please note that in the pits and in the assigned areas of the Paddock, the cost of daily cleaning while the customer is at the Circuit is charged to them, while Mugello Circuit covers the initial cleaning at the handover of the areas and the final cleaning at the end of the activity (see point "O" CLEANING and SANITISING). Continuous ventilation is recommended for pit users.

People are only allowed to move around the Paddock to use the Circuit's services (bathrooms, restaurant, Medical Centre, etc.), while following the routes indicated on the signs posted in the various outdoor and indoor areas.

- A mask must be worn when circulating in all authorised areas; the only exception to this obligation applies to the driver/rider in the pits, when wearing a helmet because they are about to start or finish their sports activity on the track.
- Overnight stays are allowed for users with camper vans or other vehicles that are not equipped with private toilets, as they can use the circuit's facilities.

H. **TRACK and PIT-LANE ACTIVITIES**

- Access to the pit lane and the pit-wall opposite the access lane is allowed to drivers/riders, their staff and any accompanying persons, respecting the number indicated by the Sporting Regulations; everyone present must wear a mask.
- During the track activity, in the event of accident or breakdown of the vehicle, the intervention of the Race Marshals and the medical staff takes place according to the standard methods, following the indications of the Race Direction; for specifications regarding the services as mentioned earlier, see point "I" of this Protocol.
- At the end of the track activity, the driver/rider must go to the pit or the assigned parking space in the Paddock, using the shortest route without stopping.

I. **MEDICAL SERVICE and VEHICLE RECOVERY (TRACK MARSHALS)**

- The Circuit has a medical facility serving the track activities.
- The Medical Centre has its own regulations, overseen by the medical coordinator, containing all internal procedures to deal with biological risk from COVID-19.
- Access to the Medical Centre is restricted to the drivers/riders; if the driver/rider is a minor, an accompanying person (equipped with mask and gloves) is allowed access, and must wait in a dedicated area.
- If medical staff intervene on, or off the track, the rescuers assist the driver/rider wearing an FFP2 mask without gloves and goggles or visor. A driver/rider requiring medical treatment, unless they have just suffered an accident on the track and/or been transported by ambulance, must also wear a mask.
- If the Race Marshals intervene on the track due to an accident or vehicle breakdown, they must wear the PPE provided, as specified by the Race Marshal's association; the drivers/riders, if their health allows it, will be brought back to the pits in the Race Marshals' vehicle. In that case they must continue to wear their gloves, helmet and visor, or if not wear a mask.
- Near the Race Marshal's stations, if they are not working alone, they must wear a mask during the entire duration of the service, if social distancing cannot be ensured at the station.

J. **MANAGEMENT OF COMMON SPACES**

- All Customers and Users should move round the circuit as little as possible; permitted movements are those necessary for the use of common services (toilet facilities, restaurant, Medical Centre), access to which is any case restricted, and in compliance with security measures, first of all social distancing and use of the mask.

- At the entrance to each toilet facility, there is a special dispenser with hydroalcoholic gel for hand cleaning; please comply with the posters indicating the safety measures to adopt (restricted access, minimise manual contact with taps and handles, etc.).

K. RESTAURANT-BAR

- Customers/Users can use the following services during the lunch break, always in compliance with safety measures, to reduce the risk of crowding:
 - ✓ restaurant on the 1st floor of the building (with access from external staircase "E");
 - ✓ refreshment points located outside in the Paddock (provided for important events);
 - ✓ "basket" service, which provides access to the restaurant to get food/drinks, which people can consume inside the pit or the assigned parking space.
- In the case of lunch at the restaurant, the methods of access/exit and stay within the indoor spaces, are specified in the protocol of the restaurant, whose rules are posted near the entrances; in particular, these are the main measures listed:
 - ✓ access is limited by the space available, to ensure distancing of one metre between the seats, as well as between the people queuing at the entrance;
 - ✓ hand cleaning dispensers are placed near the entrances;
 - ✓ eating and drinking at the bar is only allowed while maintaining the one-metre social distancing;
 - ✓ The distribution of food/drinks is self-service but monitored by the staff, who provide the users with food in single-dose portions and with disposable crockery;
 - ✓ there is no table service;
 - ✓ everyone entering the restaurant must wear the mask whenever they are not seated at a table;
- Customers are not allowed to provide catering through third party companies.

L. SAFETY DISTANCE

- The main preventive and protective measure is compliance with social distancing, which must be maintained at all times, even during breaks from the sports or recreational-motor activity.
- Please note that the social distance required is at least 1 metre, as initially indicated by the Prime Ministerial Decree of 17.5.20, then confirmed by subsequent Prime Ministerial Decrees (Chapter I, Article 1 paragraph 5 of the Prime Ministerial Decree of 2.3.21);
- Please note that the use of masks should not be seen as permission to avoid the necessary social distancing. Instead, it comes in addition to other protective measures aimed at reducing contagion, such as social distancing and hand hygiene (Chapter I, Art. 1 para. 8 of the Prime Ministerial Decree of 2.3.21).

M. PERSONAL PROTECTIVE EQUIPMENT

- In addition to distancing and hand hygiene, the other essential measure for containing the infection is the wearing of a mask. In particular, all Customers, Users, and any other person accessing the Circuit, who is a member of staff or accompanying person or staff working on behalf of the Customer, must comply with the following provisions:
 - ✓ mandatory provision of personal protective equipment for the respiratory tract, to an adequate extent to ensure coverage of the entire activity and period of stay within the circuit;
 - ✓ people without a mask will not be allowed to access the circuit;
 - ✓ It is forbidden to lend or borrow any protective equipment.

- The masks that can be used are surgical masks, considered personal protective equipment (PPE), as defined by Art. 74 paragraph 1 of Italian Legislative Decree 81-08, or higher-level PPE (FFP2 or FFP3 masks).
- Pursuant to the new Order of the Ministry of Health of 22.6.21, without prejudice to the provisions of Art. 1 of the Prime Ministerial Decree of 2.3.21, which provides for a nationwide obligation to carry respiratory protection devices with you, **Circuit Customers and Users are only required to wear masks inside the closed areas, while in the open air, as of 28.6.21, in the white zone, there is no longer any obligation to do so**, with the exception of situations in which social distancing cannot be guaranteed or in which there are gatherings.
- Regarding the use of disposable gloves, as already specified by the "Guidelines for the reopening of economic and productive activities of the Conference of the Regions, of 8.10.20", in view of the additional risk arising from the incorrect use of gloves, frequent and rigorous hand hygiene, with soap and water or a hydroalcoholic solution is advisable.

N. HYGIENE-SANITARY PRECAUTIONS

- Everyone present at the Circuit is required to comply with the hygienic precautionary measures, specified in Annex 19 of the Prime Ministerial Decree of 2.3.21, and reported in '**Appendix A**' to this Protocol, visible and displayed in all areas frequented by Customers/Users.
- In particular, frequent hand cleaning with soap and water and/or hydroalcoholic solution is recommended, especially in the following situations:
 - ✓ before entering the Circuit, before and after the lunch break and the use of the toilets;
 - ✓ before and after touching objects/devices of general use and before/after the use of PPE.
- Disinfectant solution or hand cleansing gel is provided through dispensers at the entrance of the circuit (gatehouse) and in other spaces, such as toilet facilities, restaurant, garage, medical centre, etc.; there are also disposable towels.

O. CLEANING and SANITISING

- Cleaning and sanitising of areas is another important regulatory measure to prevent the virus's spread, in addition to social distancing and the use of PPE, and is provided pursuant to Ministry of Health Circular No. 17644 of 22.5.20.
- Mugello Circuit performs daily cleaning and sanitisation of the common areas (Paddock, toilets, Medical Centre, etc.), as well as the pits, before the teams arrive at the circuit. Particular attention is paid to all surfaces that most commonly come into direct contact with people (handles, doors, switches, taps, vending machines).
- The frequency provided for all the areas indicated in the previous point is daily, except for toilet facilities, which are sanitised twice a day, using special products, as indicated in the ISS Report.
- It is the Customer's responsibility to provide daily cleaning and sanitising of the pits and/or their Paddock areas, during the entire stay at the circuit.
- There must be a continuous flow of air in all common areas, through natural ventilation, and in particular when the heating and air-conditioning system is switched off.
- The swapping and/or shared use of mobile phones, landlines, keys, headphones or microphones with other people should be avoided; these items should be sanitised frequently.
- If a positive or suspected positive case of COVID-19 is found at the Circuit, the areas need to be cleaned and ventilated; in particular, these operations are carried out according to the provisions of the Ministry of Health Circular No. 17644 of 22.5.20; by performing a thorough general cleaning and then proceeding to decontamination (or disinfection).

P. WASTE DISPOSAL

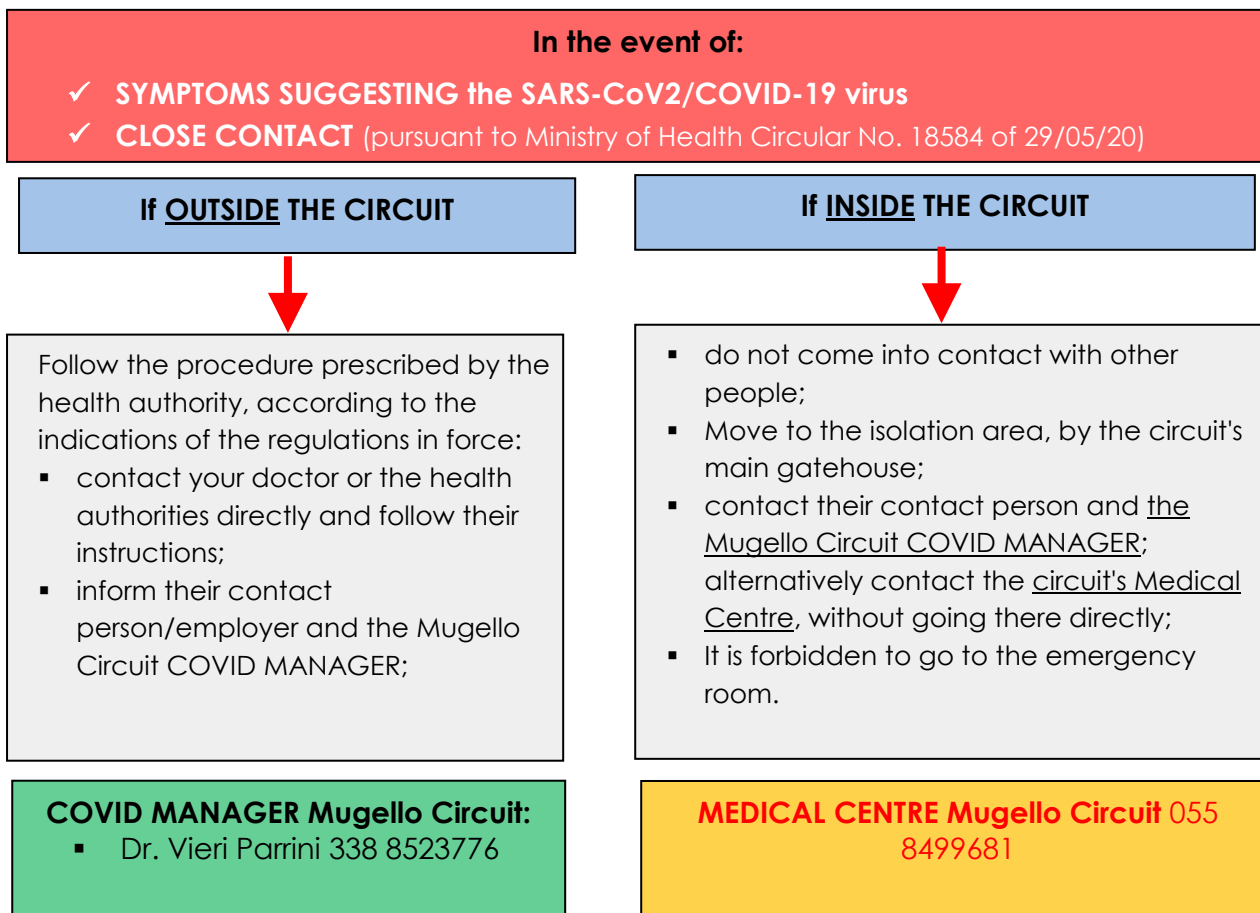
- Please note that disposable PPE (masks and gloves) used by Customers and Users, as well as by any other person, can be collected and disposed of as undifferentiated waste, using the relative containers found in various external and internal areas of the circuit.
- When someone is suspected to be COVID-19 positive, the relevant PPE must be collected in special containers and disposed of as special infectious risk waste, following the regulations in force.

Q. SUPERVISION and CONTROL

- During the activity, while at the Circuit, the Customer shall, under their responsibility, check that Users comply with the provisions contained in this Protocol; Circuit staff appointed by the Management may assist in this activity.
- Mugello Circuit verifies that the Customer scrupulously respects the provisions of the Protocol. For this purpose and in compliance with the procedures for the protection of personal data processing, as well information for people, the Circuit uses remote surveillance systems for monitoring activities on the track and in other outdoor areas (Paddock, entrances, etc.).

R. SYMPTOMATIC, or CLOSE CONTACT CASE MANAGEMENT

- In the event that, near the entrance to the circuit, any person (Customer and/or User), manifests a fever, confirmed by checking their temperature (with a result higher than 37.5°C), they are not allowed access to the circuit, and in respect of the processing of personal data, are temporarily isolated, provided with surgical mask, if they don't have one, and must contact their doctor as soon as possible and follow their instructions. In addition, they must not go to the circuit's Emergency Room or Medical Centre.
- In the event that, outside the circuit, any person (Customer and/or User) manifests symptoms compatible with SARS-COV2/COVID-19, or fever (above 37.5°C), or is identified as a "close contact", according to the Circular of the Ministry of Health no. 18584 of 29.5.20, they must follow the procedure provided by the health authority, according to the regulations in force, by contacting their doctor or the health authorities directly and following their instructions, as well as informing their employer or contact person.
- In the event that, within the circuit during the event, any person (Customer and/or User) manifests flu-like symptoms compatible with SARS-COV2/COVID-19, or fever (above 37.5°C), they must:
 - ✓ avoid contact with other people and move to the isolation area at the circuit gatehouse;
 - ✓ inform their contact person (team manager and/or organiser) and at the same time the COVID Manager of Mugello Circuit, who will inform the health authorities using the emergency numbers;
 - ✓ not go directly to the circuit's Medical Centre or Emergency Room.



4. PENALTIES

Violation of the legal provisions issued by the Italian Government for the COVID-19 emergency, regarding measures to contain the spread of the virus, is a crime.

Pursuant to **Art. 2 of Italian Legislative Decree No. 33 of 16/05/20** and **Art. 4, of Italian Legislative Decree No. 19 of 25/03/20**, the penalties have been increased and the offence of failing to comply with the measures is punished with the administrative penalty of the payment of a sum from EUR 400 to EUR 3000; the penalties for contraventions provided for by Art. 650 of the Italian Criminal Code are not applied.

Also, if a business has committed the violation, the additional administrative penalty of closure of the business or the activity from 5 to 30 days is applied,

Pursuant to Art. 1, c. 2, lett. e of Italian Legislative Decree 19/2020, failure to comply with the obligation to quarantine for people found to be positive for the virus, and therefore the prohibition on their leaving home, constitutes a criminal offence (Art. 452 of the Italian Criminal Code).

The following are the types of offences that negligent members of the public are liable to commit:

1. Failure to comply with an order of an authority (Article 650 of the Italian Criminal Code)

The penalty is imprisonment for up to three months or a fine of up to EUR 206, with trial for injury or attempted injury, punishable by three to seven years.

Example: If they have a fever above 37.5°C, cough or other flu-like symptoms consistent with SARS-COV2/COVID-19 and have not quarantined, reporting it to their doctor or Local Health Authority.

2. False declaration to a public official

The penalty is arrest in the act and ex officio prosecution.

3. Intentional crime against public health (Art. 452 of the Italian Criminal Code)

The penalty is imprisonment from 6 months to 3 years.

Example: someone aware of having been infected or in contact with people who have tested positive for the virus, and who continues to have social relationships without taking any precautions, not caring about the possibility of transmitting the virus to other people.

Should they infect sick or immunosuppressed people and cause their death, the crime could turn into manslaughter, punishable by imprisonment of up to 21 years.

5. APPENDIXES

- **APPENDIX A:** List of hygiene-sanitary measures
- **APPENDIX B:** Privacy policy and emergency numbers
- **APPENDIX C:** Privacy Policy
- **APPENDIX D:** Paddock Layout

LIST of HYGIENE-SANITARY MEASURES

(referred to in Annex 19 of Prime Ministerial Decree 02/03/21)

APPENDIX A to Customer Protocol

- 1.** WASH YOUR HANDS FREQUENTLY. YOU ARE ADVISED TO WASH THEM CAREFULLY with HYDRO ALCOHOLIC SOLUTIONS, MADE AVAILABLE in ALL PLACES WHERE PEOPLE GATHER.
- 2.** AVOID CLOSE CONTACT with PEOPLE SUFFERING FROM ACUTE RESPIRATORY INFECTIONS.
- 3.** AVOID HUGS and HANDSHAKES.
- 4.** MAINTAIN a SOCIAL DISTANCE of AT LEAST ONE METRE in SOCIAL CONTACTS.
- 5.** PRACTISE RESPIRATORY HYGIENE (SNEEZE and/or COUGH into a TISSUE AVOIDING HAND CONTACT WITH RESPIRATORY SECRETIONS); it is advisable to put the tissue in a closed bag and wash your hands immediately.
- 6.** AVOID SHARED USE of BOTTLES and GLASSES.
- 7.** DO NOT TOUCH EYES, NOSE and MOUTH with HANDS (if not washed)
- 8.** COVER YOUR NOSE and MOUTH if you SNEEZE or COUGH.
- 9.** DO NOT TAKE ANTIVIRAL and ANTIBIOTIC DRUGS, UNLESS THE DOCTOR PRESCRIBES THEM.
- 10.** CLEAN SURFACES with CHLORINE or ALCOHOL BASE DISINFECTANTS (including objects that are frequently touched).
- 11.** IT IS STRONGLY RECOMMENDED in ALL SOCIAL CONTACTS, TO USE RESPIRATORY TRACT PROTECTIONS (masks), as ADDITIONAL MEASURES TO OTHER HYGIENE-SANITARY MEASURES.

PRIVACY POLICY and EMERGENCY NUMBERS

APPENDIX B to Customer Protocol

Access to the Circuit is **FORBIDDEN** for:

- anyone coming from areas at risk, as defined by the WHO, or who has tested positive for the SARS-COV2/COVID-19 virus in the previous 14 days, or identified as a "close contacts", according to Ministry of Health Circular no. 18584 of 29.5.20, and who is therefore subject to isolation or quarantine; In these cases, the persons concerned are advised to contact the competent authorities and observe the measures indicated in accordance with the regulations in force;
- anyone showing symptoms of respiratory or flu-like infection compatible with SARS-COV2/COVID-19, or fever (above 37.5°C), is obliged to contact their doctor or the health authorities and to stay at home, informing their employer or contact person.

It is **MANDATORY** when accessing the Circuit, that Customers and Users as well as all persons working with them or act on their behalf, comply with the following requirements:

- promptly inform their employer or contact person of the presence, during their stay at the circuit, of respiratory or flu-like symptoms compatible with SARS-COV2/COVID-19, or fever (higher than 37.5°C), taking care to wear a mask and to socially distance from other people, avoiding any contact (self-isolation); the Management of the Circuit, in respect of personal data, shall adopt the measures indicated in point "Q" of this protocol;
- comply with all the provisions of the competent authorities, and those of Mugello Circuit, contained in this document, and in particular respect for the safety distance, the use of PPE, the observance of hand hygiene rules and to behave correctly and responsibly.

REMEMBER THAT, before accessing the Circuit, a body temperature check is carried out, using an appropriate measuring instrument, and in compliance with the regulations governing the processing of personal data, guaranteeing confidentiality.

The following PUBLIC SERVICE NUMBERS are available for the COVID-19 emergency:

1500	National freephone number (Ministry of Health)
112	European single emergency number
055 9077777	Tuscany Region freephone number

COVID MANAGER – Mugello Circuit	
338 8523776	Dr Vieri Parrini
055 8499681	MEDICAL CENTRE Mugello Circuit

INFORMATION NOTE:

A **SYNLAB point** where molecular swabs and laboratory tests are carried out, can be found at the main entrance to the circuit, in the courtyard in front of the gatehouse.

Specifically:

- The service is voluntary and open only to Mugello Circuit customers and users.
- The service is provided from Monday to Saturday from 9am to 12pm.
- It is a paid service, bookable exclusively by the applicant at the Synlab Laboratory.
- The report can be consulted, by the person who receives the swab, on the Synlab Laboratory portal by entering the personal access credentials received on arrival for their test; If requested in advance, the report is also available in English.

Email booking is required, at the following addresses:

- ✓ **irene.bogani@synlab.it**
- ✓ **eleonora.fiore@synlab.it**
- ✓ **francesca.guasti@synlab.it**

FOR INFORMATION the FOLLOWING TELEPHONE NUMBER is AVAILABLE

(hours 8am - 5:30pm): **349 9394054**(service also available in English)

PRIVACY POLICY

APPENDIX C to Customer Protocol

In compliance with current legislation on the processing of personal data, as defined by the provisions contained in articles 13 and 14 of Regulation (EU) 2016/679 ("**GDPR**"), this information sheet describes the processing activities of your personal data carried out by Mugello Circuit SpA ("**Controller**" or "**Mugello**") as part of the measures to contain and prevent infection from COVID-19.

1. DATA CONTROLLER and DATA PROTECTION OFFICER

The Data Controller is Mugello Circuit SpA, headquartered at Via Senni 15, 50038 Scarperia e San Piero (FI), Italy. You may contact the Data Protection Officer at privacy@ferrari.com.

2. TYPES of PERSONAL DATA PROCESSED

- 2.1 Personal data ("Data") processed by Mugello concerning the COVID-19 emergency are collected directly from the Data Subject.
- 2.2 The types of Data that Mugello collects and/or receives only for the purposes detailed below are:
 - personal identification data;
 - special categories of personal data, meaning those relating to the state of health of the Data Subject which Mugello may process in the context of an emergency;
 - data concerning relations with the so-called close contacts where necessary to cooperate with the Health Authority or if communicated by the Data Subject concerned to Mugello.

3. PURPOSE and METHODS of DATA PROCESSING

- 3.1 Data are processed for the following purposes:
 - to allow access to the Mugello Circuit;
 - to manage the emergency connected to the prevention of COVID-19 infection;
 - to cooperate with the authorities in line with the regulatory provisions.
- 3.2 The processing is carried out using electronic and manual tools, with logic strictly related to the purposes and, in any case, to ensure Data protection, confidentiality and security.

4. LEGAL BASIS of PROCESSING

- 4.1 Data processing is carried out to provide the requested service, in particular access to the circuit.
- 4.2 The Data may be processed in line with national and/or regional measures in force from time to time.

5. CONSEQUENCES of the FAILURE TO PROVIDE DATA

- 5.1 Provision of the Data is optional; failure to do so may result in the inability to access the track.

6. CATEGORIES of SUBJECTS to WHICH FERRARI COMMUNICATES THE DATA

- 6.1 The Data will be communicated exclusively in compliance with the provisions of the national and regional regulations in force (e.g. to the Public and Health Authorities).

7. TRANSFER of DATA OUTSIDE the EUROPEAN ECONOMIC AREA

- 7.1 The Data will not be transferred and stored by Mugello in countries outside the European Union.

8. DATA STORAGE

- 8.1 Mugello does not store or record data on body temperature measurements, regardless of whether or not the temperature measured exceeds 37.5°C. Mugello reserves the right to identify the Data Subject and record that the temperature threshold has been exceeded only if necessary to document the reasons that prevented access to the premises.
- 8.2 The Controller keeps other personal data for the time necessary to achieve the purposes mentioned above, to comply with the legal provisions and Protocol, as well as to meet any specific requests of public authorities.

8.3 This is without prejudice to the retention of personal data, including particular data, for a longer period, within the limits of the statute of limitations of rights, in relation to requirements connected with the exercise of the right of defence in the Event of disputes.

9. RIGHTS of the DATA SUBJECT

- 9.1 The Data Subject, with reference to the data concerning them, may exercise the following rights:
- the right of access, in other words, the right to obtain from Mugello, confirmation of whether the Data are being processed and if they are, to access them;
 - the right of rectification and erasure, the right to obtain rectification of inaccurate data concerning them and/or the integration of incomplete Data or the erasure of data for legitimate reasons;
 - the right to limit the data processing, in other words, the right to request suspension of processing if there are legitimate reasons;
 - the right to data portability, in other words, the right to receive the Data in a structured, commonly used and machine-readable format and send it to another data controller;
 - the right of objection, the right to object to the processing of Data if there are legitimate reasons;
 - the right to contact the data protection authority if the Data are used unlawfully.

10. PROCEDURES FOR THE EXERCISE OF RIGHTS

- 10.1 To exercise the rights referred to in point 9, the Data Subject may contact the Data Controller by writing to
Mugello Circuit SpA, via Senni, 15, 50038 Scarperia e San Piero (FI), Italy or to the email address:
privacy@mugellocircuit.com.
- 10.2 The deadline for replying to the Data Subject is thirty days, which can be extended up to two months in particularly complex cases. In these cases, the Data Controller shall provide at least one interim communication to the Data Subject within the thirty-day deadline referred to in Art. 12 of GDPR.
- 10.3 The exercise of rights is, in principle, free of charge; the Data Controller reserves the right to ask for a contribution in the event of manifestly unfounded or excessive (also repetitive) requests, also in light of the indications that the Privacy Guarantor may provide.

11. COMPLAINTS to THE ITALIAN DATA PROTECTION AUTHORITY

- 11.1 The Data Subject has, pursuant to Art. 13.2, lett. g), GDPR, the opportunity to lodge a complaint with the Italian Data Protection Authority, which can be contacted at the website
<https://www.garanteprivacy.it/>

Paddock Layout - Arrangement of Parking Spaces

APPENDIX D to the Customer Protocol

