

Gran Turismo Sprint Italian Championship - TCR DSG Europe Endurance – TCR DSG Italy -
Formula Regional European Championship – Italian F4 Championship powered by Abarth -
Porsche Carrera Cup Italia - Renault Clio Cup

TO ALL REGISTERED COMPETITORS AND RACERS

Version 1 of 17 September 2020

Subject: Event on October, 2nd to 4th 2020, Mugello International Circuit – Scarperia e San Piero (Florence)

To facilitate the pre-race operational management of various categories involved, Competitors/Drivers are requested to strictly observe applicable F.I.A. / A.C.I. sports' rules, and the provisions in this circular, concerning:

a) REGISTRATION IN INDIVIDUAL SCHEDULED RACES

All registrations **must** be received by MUGELLO CIRCUIT S.p.A. no later than **Friday September 25th 2020** and must include the relative registration fees. Registration must be carried out as follows:

- **Competitors with an Italian licence** via the "pre-registration" online procedure on the ACI site (link https://login.aci.it/index.php?do=genNotAuth&id=login&application_key=csai)
In order for pre-registration to be validated, a copy of the payment must be sent by email.
Besides pre-registration, the Competitor/Driver shall send the following by email:
 - A copy of any documents that have expired (medical check-up and/or ACI membership)
 - A copy of the payment of the event registration fee.
 - Any qualification requested to drive the vehicle the registration is for
 - In the case of racers who are minors, self-certification of parental authority, and a copy of the parents' ID
- **Competitors/Drivers with a foreign licence** must download the race registration forms from the site www.acisport.it or <https://mugellocircuit.com/en/events/races> fill them in and send them by email together with the following documents:
 - Valid competitor and driver licences (front and back)
 - A copy of the payment of the event registration fee
 - ID Document
 - Medical card (if not indicated on the licence)
 - Authorisation from the relevant National Sports' Association (mandatory if not indicated on the licence)
 - In the case of racers who are minors, certification of parental authority, and a copy of the parents' ID

All Competitors must indicate all essential data (in particular the licence number and technical passport number) and attach the above documents, so that it is not necessary to prevent the competitor's staff from accessing the Circuit.

In any case, registration will be valid and complete only when the relative registration fee is paid.

All the above documentation must be sent by email to:

olga.cantini@mugellocircuit.com (or by fax, no. +39 055-8499251) no later than **Friday September 25th 2020.**

Registration fees must be paid **ONLY AND EXCLUSIVELY** by bank transfer, made out to:

Mugello Circuit S.p.A.

Banca Intesa San Paolo – Agenzia di Scarperia (Intesa San Paolo Bank - Scarperia Branch)

IBAN IT27 K030 6905 4760 0000 0007 454

SWIFT/BIC BCITITMM

The following must be indicated:

- 1) The Name(s) of the Driver(s)
- 2) The type of Championship/Trophy/Cup the competitor will be participating in

The copy of the bank transfer details must include the transaction number.

FOR INVOICING: if persons wish to receive an invoice, they must indicate the complete heading and all necessary data (including the VAT number and an authorised email address), along with payment statements. If an invoice is not required, a full receipt will be issued.

NOTE

In the case of cumulative payments, a detailed note must be attached with the names of the drivers, championships and type of services (inscription fees, free practice sessions fees and miscellaneous services) which the payments refer to.

Registration fees are as follows:

Type	Cost	VAT 22 %	Total
G. T. Sprint Italian Championship - GT3 class	€1.600,00	€352,00	€1.952,00
G. T. Sprint Italian Championship- GT3 Light- GT4 Light- GT Cup-GT4	€1.400,00	€308,00	€1.708,00
Formula Regional European Championship (1)	€1.680,00	€369,60	€2.049,60
Italian F4 Championship powered by Abarth (1)	€1.380,00	€303,60	€1.683,60
Porsche Carrera Cup Italia (2)	€1.560,00	€343,20	€1.903,20
Porsche Carrera Cup Italia (Silver Cup) (2)	€1.000,00	€220,00	€1.220,00

(1) includes 2 free practice sessions of a maximum of 40 minutes each

(2) includes 1 free practice session of a maximum of 60 minutes

N.B. For bank transfers, the payment date will be considered (and not the value date).

b) FREE PRACTICE SESSIONS

Amounts of free practice sessions are as follows:

Type	Duration	Cost	VAT	Total
C.I. Gran Turismo Sprint	55'	€330,00	€72,60	€402,60

NOTE! Free practices sessions must be paid ONLY AND EXCLUSIVELY on the same bank account used for registration fees and receipt must be mailed together with the other documents within the registration closing date. The responsibility waiver (ATTACHMENT 2) MUST NOT BE SENT BY EMAIL but duly filled in and signed in original and delivered by the team manager to the Accreditation Centre. The Accreditation Centre personnel will handle a sticker to join free practices, who will be applied on the car, allowing the participant to entry in the track (GT and TOURISM CARS: apply sticker on the windshield on the top left driver's side – FORMULA CARS: apply sticker on the muster above the number).

c) LIST OF COMPETITORS' STAFF

The number of staff for each Competitor is established by ACI Sport for each Championship/Trophy/Series.

The competitor shall fill in the form for the Championship/Trophy/Series (**ATTACHMENT 2**), and send it along with the documents requested above.

All documentation on registration, the staff list and free practice sessions must be sent in a single email to avoid misunderstandings.

d) ENTRANCE TO THE CIRCUIT

Until the government issues new regulations, the event will be closed to the public. The Competitor (natural or legal person), shall send a list (**ATTACHMENT 2**) indicating:

- the name of the responsible who will go to the Accreditation Centre
- the names of other people who will have to access the protected area (Paddock) based on the number indicated in respective Protocols.

Personnel at the Accreditation Centre will identify the participants' contact, collect the COVID-19 self-certification of participants IN ORIGINAL (**ATTACHMENT 3**) and the responsibility waivers for free practices IN ORIGINAL, and then deliver all race material in a sealed envelope, including the wristbands to enter inside the Paddock and other areas.

When pre-registering, all competitors must check all data and fill in the documentation requested with all information necessary (addresses, licences, expiry dates of medical certificates, technical passport, etc.), so that controls at the entrance can take place quickly without wasting the time of the Organizer and competitors. Please note that pre-registrations, once taken over by the Organizer, will no longer be visible or modifiable by the competitor.

Entrance to the circuit is allowed:

- On Wednesday September, 30th 2020 from 15 to 18 hours- **only Formula 4 and Formula Regional**
- On Thursday October, 1st 2020 from 14 to 20 hours - Paddock
- On Thursday October, 1st 2020 from 10 to 20 hours - Garages (garage doors cannot be opened on the track side until the end of track activities)
- On Friday October, 2nd 2020 from 8 to 20 hours
- On Saturday October, 3rd 2020 from 8 to 20 hours

e) ACCREDITATION CENTRE

The Accreditation Centre will be located at the Circuit Entrance in via Senni 15 and will have the following opening times:

- Wednesday September, 30th 2020 from 15 to 18 hours- **only Formula 4 and Formula Regional**
- Thursday October, 1st 2020 from 9 to 20 hours
- Friday October, 2nd 2020 from 8 to 18 hours
- Saturday October, 3rd 2020 from 8 to 18 hours
- Sunday October, 4th 2020 from 9 to 14 hours

The only person authorised to collect the envelope with wristlets for the competitor will be the person indicated in the form notifying staff members (ATTACHMENT 2).

To collect the envelope, originals of all COVID-19 self-certification (ATTACHMENT 3) and waivers for free practice sessions (ATTACHMENT 1) must be provided.

Otherwise, access will not be permitted.

The above times must be observed. At night, the transport of materials and/or handling of heavy-duty equipment is not permitted, unless specifically authorised by the Circuit Management.

During the weekend, access to the main paddock to load and unload material will be permitted only for a maximum of 45 minutes, with the issue of a delivery pass (issued against a cash deposit of 50.00 euro).

f) BOOKING GARAGES

Requests to book garages must be sent by email to olga.cantini@mugellocircuit.com, no later than **Monday September, 21st**

The booking request shall indicate:

- the name of the team, with the telephone number, fax and email
- the number of garages required
- the number of vehicles registered and relative category
- the name, surname and mobile phone number of a supervisor.

The garages will be assigned by ACI Sport that will notify to sports' office of Mugello Circuit Spa, which will send confirmation that must be signed and returned by email along with payment of the garage, the collection form (**ATTACHMENT 4**) and details for invoicing.

The cost for the entire weekend (Friday, Saturday and Sunday) for each garage will be

- ❖ ENTIRE GARAGE (2 doors, 12 x 12 m) €1.800 (€1.475,41 + VAT)
- ❖ HALF A GARAGE (1 door, 6 x 12 m) €900 (€737,70 + VAT)

PAYMENTS MAY ONLY BE MADE BY BANK TRANSFER, USING THE SAME DETAILS AS PER INSCRIPTIONS AND FREE PRACTICES FEES.

Garage keys may be collected from the Accreditation Centre after handing in the original collection form and paying a **deposit of €100,00**, that will be returned when the keys are handed back, at the Circuit main entrance (red helmet).

Each pit garage has two 37-inch monitors for the transmission of times and a TV signal.

g) EVENT SCHEDULE

The provisional schedule of the Event will be published on the website www.acisport.it and on the website www.mugellocircuit.com

h) ADMINISTRATIVE CHECKS: The times of the administrative checks divided by category are indicated in the event schedule and will be reserved ONLY AND EXCLUSIVELY for drivers/competitors whose documentation is **NOT** in order, and who have been informed at the Accreditation Centre about which the missing/incorrect documents are.

i) TECHNICAL CHECKS:

As per new legislation (7 August 2020) "In order to ensure compliance with the health regulations in force for the containment of the COVID-19 virus" only one reference person designated by the team or competitor must deliver to BOX 20 - where one or more Technical Stewards will be- the "Annual Technical Certification" form (if not already delivered).

The place identified by the organizer for the delivery of the above documentation is BOX 20. The documentation must be strictly handed within the times provided below for technical checks. If the documents are not delivered in the place or at the scheduled times, the competitor / driver will not be included in the list of verified and thus will not be admitted to the event.

Participants may use the equipment at the circuit for technical checks in compliance with applicable health regulations. Post-race checks will take place in the control areas, respecting health regulations. The areas for technical checks will have the following opening times:

- Thursday October, 1st 2020 from 9.00 to 19.00 hours
- Friday October, 2nd 2020 from 8.00 to 21.00 hours
- Saturday October, 3rd 2020 from 8.00 to 21.00 hours
- Sunday October, 4th 2020 from 8.00 to 21.00 hours

After these times, the equipment present (weighing machine, surface plate, etc.) may not be used.

l) TRANSPONDER DISTRIBUTION

The transponders can be collected in the Timekeepers Office, located at the 3rd floor of the building, accessible from the glass lift or from the stair B. They must be returned to the same office at the end of the Event.

Timekeepers Office Hours:

- Thursday October, 1st 2020 from 9.00 to 19.00 hours
- Friday October, 2nd 2020 from 8.00 to 21.00 hours
- Saturday October, 3rd 2020 from 8.00 to 21.00 hours
- Sunday October, 4th 2020 from 8.00 to 21.00 hours

m) OFFICIAL RACE REGISTER

In compliance with regulatory provisions, the Official Race Register will be open from Thursday 16 July 2020, at: <https://mugellocircuit.com/it/live-timing>

n) AUDIO/VIDEO TRANSMISSIONS

Any broadcasting of live or recorded music from inside the garages, motor homes and hospitality areas in the paddock area and in any other area of the Circuit is subject to the payment of corresponding SIAE (Italian Authors and Publishers Association) taxes.

To pay taxes, please directly contact Arianna Gasbarro at the local SIAE office (tel.: 055/8455161 – mugello@mandatarie.siae.it).

o) CIRCUIT CATERING SERVICE

BAR & AND SELF-SERVICE RESTAURANT: the bar and the self-service restaurant will be open from Wednesday September 30th to Sunday October 4th (12.00-14.30). If you wish to ask for a personalized catering service, please ask at the Restaurant desk.

p) "MUGELLINO CIRCUIT" GO KART TRACK

Inside the Circuit grounds, next to the paddock, is the "Mugellino Circuit" go kart track, which can be used for free sessions and timed activities, with go kart hire.

Costs: Free, untimed sessions lasting 12 minutes: €20/person

For information and bookings www.mugellinocircuit.it, email: info@mugellinocircuit.it, tel.: +39.329.7524528.

g) CERTIFICATION OF TEMPORARY STRUCTURES INSIDE THE PADDOCK AREA

For installations of temporary structures inside the paddock area during the event, **ATTACHMENTS 192-193A-194** must be filled in and sent to the Technical Office – Roberta Ferrari (roberta.ferrari@mugellocircuit.com); for details, please contact +39.0558499207.

r) RADIO FREQUENCIES

The following radio frequencies are used by the circuit:

TX: 462.150 MHz, 462.425 MHz

RX: 452.150 MHz, 452.425 MHz

To obtain authorisation for radio licences, please contact Mariano Linari (tel. 055.2724314 – fax 055.218240) at the Ministry for Economic Development (Florence Unit)

s) MUGELLO WI-FI AREA

In the paddock area, inside the garages, in the pit lane and Press Room, Wi-Fi is available free of charge, at a bandwidth of 360k. **Cable connections with a faster performance may be activated on request.**

t) DISTRIBUTION OF CLASSIFICATIONS

Hard copies of classifications will not be distributed, but will be available online at:

- Live timing and results in pdf <https://mugellocircuit.com/it/live-timing>
- ACI Sport <http://acisport.it/it/home>

u) GENERAL INFORMATION ABOUT SAFETY INSIDE THE CIRCUIT

As required by current government regulations, the event will **BE CLOSED TO THE PUBLIC**.

Participants admitted to the Circuit shall comply with all regulations and the "**General Protocol for combating and containing the spread of COVID-19 in motor sports**" (ACI Sport and Mugello Circuit).

During the entire event, health protocols of applicable regulations must be complied with (social distancing, using face masks and other personal protective equipment), in a manner that is suitable during the entire event.

N.B.: people without personal protective equipment will not be admitted to the Protected Area (Paddock).

Users should carefully examine the COVID-19 Protocol and General Regulations (ATTACHED) as regards safety at the Circuit, also regarding COVID-19 measures, waste disposal, and the assembly of any temporary structures.

v) CONTACTS

Mugello Circuit S.p.A. – via Senni nr.15, I-50038 Scarperia e San Piero (FI)

Email: info@mugellocircuit.com

Call center +39.055.8499111 – fax +39.055.8499251.

Follow us



We hope that everyone will take due note of the information provided for a seamless management of the event.

Scarperia e San Piero (Fi), 18.09.2020